Edinburgh and South East Scotland City Region Deal Joint Committee

10 am, Friday 4 June 2021

City Region Deal Progress Report

Item number 5.2

Executive Summary

The Edinburgh and South East Scotland City Region Deal progress report gives an indication of progress across the City Region Deal programme.

In this update, the overall status is assigned as "Amber". There are no actions required from the Joint Committee.

Steve Grimmond

Chief Officer, Edinburgh and South East Scotland City Region Deal

Contact: Andy Nichol, Programme Manager, Edinburgh and South East Scotland City Region Deal

E-mail: andy.nichol@edinburgh.gov.uk | Tel: 0131 529 4461

Report

City Region Deal Progress report

1. Recommendations

1.1 To note the progress across the City Region Deal Programme.

2. Background

- 2.1 This progress report is being used across the City Region Deal's governance structure to monitor progress across all aspects of the City Region Deal. It is updated and shared with Government on a weekly basis and is taken to all Board meetings. A RAG (Red, Amber, Green) scale is assigned to programmes and projects by the Programme Management Office (PMO), as well as scores for inclusive growth and partnership working.
- 2.2 Tables and 2 show the guidelines that are used when determine RAG statuses and scores:

Table 1: RAG Status Guidelines

- T: Status against timeline set out in business case/implementation plan;
- **B:** Status against **budget** set out in financial plan

RAG Status	Definition - Timeline	Definition - Budget	Action Required
Green	In line with business case/implementation plan	In line with financial plan.	No management action required
Amber	Delay is considered acceptable by PMO.	Within acceptable range.	Management action is in place by senior management to address issues, and project is being closely monitored.
Red	Delay is significant.	Outwith acceptable range.	Immediate action is required by senior management and relevant Boards as appropriate to address issues. Issues must be highlighted to Government.

Table 2: Strategic Added Value Score

Score	Description
1	There are opportunities for links with one or two other CRD themes that may add value to the proposal.
(Low)	Partnership working with wider stakeholders, to add value to the proposal has not been thoroughly considered, but may be possible, and should be explored.
	One or two of the five "inclusive growth" measures listed in the <u>Deal Document</u> could be incorporated into the delivery of the project.
2	There are opportunities for links with two or three other CRD themes that may add value to the proposal.
(Mediu	Partnership working with wider stakeholders, to add value has been factored into the business case to some extent, but there are opportunities to enhance.
m)	Two or three of the five ""inclusive growth" measures listed in the <u>Deal Document</u> could be incorporated into the delivery of the project.
3.	There are opportunities for links with three of four other CRD themes that may add value to the proposal.
(High)	Partnership working with wider stakeholders, e.g. private/third sector is already taking place and strategic added value effects are clear.
	Three, four or five "inclusive growth" measures listed in the Deal Document could be incorporated into the delivery of the project.

3. Main report

3.1 The performance report is shown in Appendix 1. The overall status of the City Region Deal is assigned as "Amber". There are no actions required from the Joint Committee.

4. Financial impact

- 4.1 The overall cumulative total of Grant claimed for the Deal to date (2018 present) is £167.5 million. This total includes the funding issued by Transport Scotland and Scottish Government Housing.
- 4.3 Since the onset of COVID-19, Scottish and UK Governments have agreed to allow the draw down monthly in arrears as opposed to quarterly for projects entirely funded by Government that have asked for the flexibility.

5. Alignment with Sustainable, Inclusive Growth Ambitions

- 5.1 Inclusion is a key driver for the City Region Deal, and scores have been included for each project. Business cases for projects included demonstrate how they will reduce inequalities and tackle the inclusion challenges specific to the city region.
- 5.2 The <u>City Region Deal Benefits Realisation Plan</u> (BRP) was approved for the programme on 4 September 2020. This incorporates clear indicators to align with the Scottish Government's Inclusive Growth Framework. The impact on equalities, human rights and sustainability will also be measured. A BRP Implementation Plan is being developed, with input from key stakeholder groups within and outwith the City Region Deal Governance structure, including the Regional Enterprise Council, third sector partners, the NHS and elected members.

6. Background reading/external references

- 6.1 <u>Edinburgh and South East Scotland City Region Deal Document</u> (August 2018)
- 6.2 <u>City Region Deal Benefits Realisation Plan</u>: ESESCR Deal Joint Committee report 4 September 2020

7. Appendices

7.1 Edinburgh and South East Scotland City Region Deal Progress Report (May 2021)

Progress Report

Last updated: 31 May 2021

Page 1: Dashboard

Overall Status Overall Status This Quarter Last Quarter Amber Green



Upcoming Milestones	Target Date
Regional Prosperity Framework – Report for Consultation	Jun 21
QMU Innovation Park Business Case	Jun 21
Dunfermline Housing Business Case	Jun 21
City Region Deal Annual Report 2020/21	Sep 21
Dunard Centre Revised Business Case	Sep 21
Benefits Realisation Plan Implementation Plan final	Sep 21
Regional Prosperity Framework Final Report	Sep 21

Recent Achievements and Milestones

Achievement/Milestone	Date
Easter Bush Business Case approved by Joint Committee	Mar 21
Fife I3 Phase 2 Programme Business Case approved by Joint Committee	Mar 21
Regional bid into Bus Partnership Fund	Apr 21

Financials Summary

*Funding issued by Transport Scotland and SG Housing not included in this total

Total CRD Grant £000		t drawdown te £000	21-22 CRD grant allocation forecast	21-22 grant drawdown	
600,000	167,477	27.91%	£57.51m*	£0.70m*	

Top 3 Risks (from PMO Risk Register) - last updated May 21; next update Aug 21

Risk	Imp act	loho od	Sever -ity	Resolution Plan or Mitigating Action
Covid-19 impacting the City Region Deal projects resulting in potential delays and cost increases	4	3	12	 Regular updating of progress report and monthly financial forecasts, so that project leads can inform PMO of any issue well in advance, and PMO can raise with Government, Executive Board and Joint Committee as appropriate. Establish Change Management process as set out in the Benefits Realisation Plan. Review outputs and timelines in the light of Covid-19, and consider advancement of spend where appropriate Pivot projects proactively where possible in line with need and opportunity.
Impacts of EU exit	4	3	12	 Regular engagement with project leads to highlight any risks well in advance, so that PMO can raise with Government, Executive Board and Joint Committee as appropriate. Establish Change Management process as set out in the Benefits Realisation Plan. Review outputs and timelines for business cases at every stage of development in the light of Brexit uncertainty. Regional Growth Framework under development has "Adaptable" as one of its three themes, where Brexit risks are noted.
Financial profile: underspends across the national City Region and Growth Deals will cause reprofiling pressures for Government	4	2	8	 Continue to spend according to agreed profile. Achieve business case approval in line with Deal Implementation Plan. Regular programme monitoring and reporting. Close engagement with Government.

Page 2: Guidance



Project Stages

Stage no.	Definition
1. Define	Business case being developed, and not yet approved by Thematic Board and Joint Committee.
2. Implement	Business case has been approved by Thematic Board and Joint Committee, and is being implemented. In a capital project, this may be construction; for skills projects this may be establishing a course or system.
3. Deliver	Project is in place and monitoring and evaluation is in framework to assess if it is achieving its objectives.
4. Legacy	Project has resulted in mainstreaming or improvements to business as usual (impact) that is generated beyond the funded period

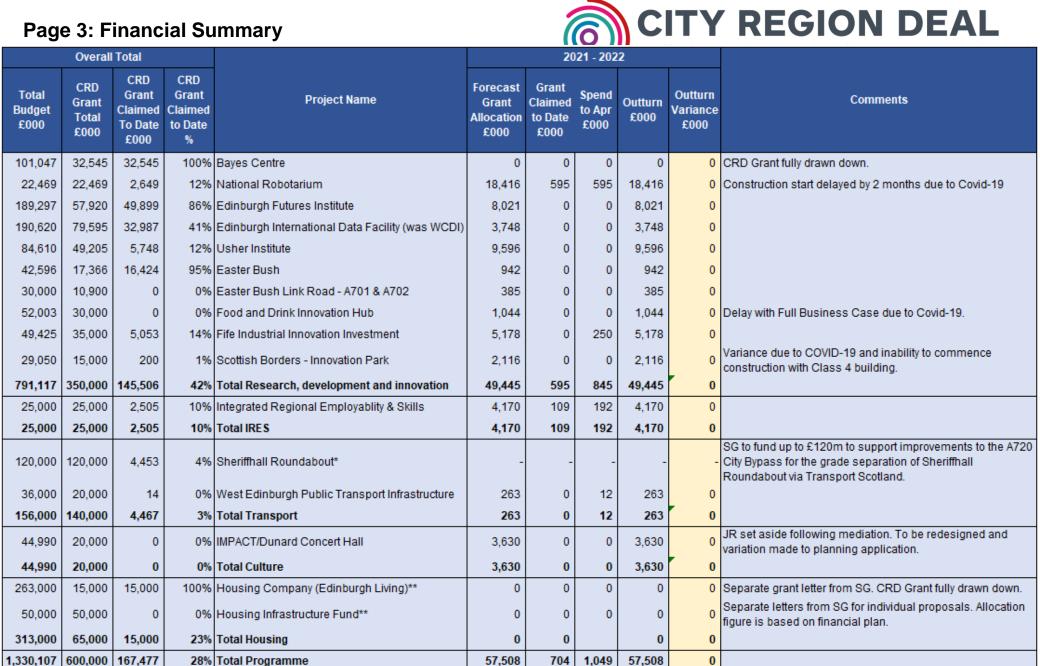
Red, Amber, Green

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Strategic Added Value Score

Score	Description
1	• There are opportunities for links with one or two other CRD themes that may add value to the proposal.
(Low)	• Partnership working with wider stakeholders, to add value to the proposal has not been thoroughly considered, but may be possible, and should be explored.
	• One or two of the five "inclusive growth" measures listed in the <u>Deal Document</u> could be incorporated into the delivery of the project.
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(High)	• Partnership working with wider stakeholders, e.g. private/third sector is already taking place and strategic added value effects are clear.
	• Three, four or five ""inclusive growth" measures listed in the <u>Deal Document</u> could be incorporated into the delivery of the project.



^{*} Scottish Government funded. Transport Scotland taking forward scheme delivery. ** Funding governed by Scottish Government (Housing)

Page 4: Research, Development and Innovation Theme Data-Driven Innovation



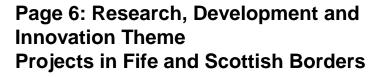
Project	Stage	Last Milestone	Next Milestone	Т	В	SAV	Comments
Bayes Centre	Deliver	Sep 18: Opening	N/A	G	G	3	In compliance with latest Government guidance C-19 guidance, the Bayes Centre is currently closed. July re-opening is currently under investigation
National Robotarium	Implement	Jan 2021: Start on Site	March 2022: Complete construction	А	G	2	Construction progressing in line with programme. Procurement of specialist equipment underway. CEO recruitment process recommenced.
Edinburgh Futures Institute	Implement	Start on site	Jun 22: Complete construction	Α	G	3	A revised handover agreed for June 2022 (user fit out by September 2022). Contractor is back on-site, with appropriate on-site working arrangements in place. Operational staff working from home where possible. Currently assessing further impact on delivery of EFI building and programmes.
Usher Institute	Implement	Feb 21: Planning application approved	Jul 21: Commence construction	А	G	2	Planning application approved. Construction due to commence Summer 2021 with construction expected to be completed by Spring 2023.
Easter Bush	Implement	Mar 21: FBC approved by Joint Committee	Aug 21: Mobilise team to deliver business plan	G	G	2	Joint Committee approval secured on 5 Mar 2021.
Edinburgh International Data Facility	Implement	Apr 21: Building open	Jul 21: Complete hardware installation	G	G	2	Procurement of large equipment is completed and supplier (HPE) appointed. Hardware installation now well underway.

T: On Time?; B: On Budget?; SAV: Strategic Added Value score





Project	Stage	Last Milestone	Next Milestone	Т	В	SAV	Comments
Edinburgh Innovation Park (QMU Food and Drink Hub)	Define	ELC and QMU got approval from respective organisations on the draft FBC on 27/04/2021 FBC also approved by ESESCR Director's group on 7/5/2021 Junction tender issued . Currently progressing Stage 2	FBC to be presented to Transport Appraisal Board, Executive Board, Leader's Group. Targeting JC approval June 2021	G	G	2	Positive feedback received from UKG/SG week commencing 3/05/2021 – QMU/ELC responding on some further observations. Junction tender is a 2 stage process with the final award scheduled for July 2021 (subject to any impact that Covid may have on workforce/ availability of construction materials/costs). Commencement of construction is targeted for August 2021 once the vaccination centre at QMU has been deconstructed. At this stage (subject to any further impact that Covid may have) the completion of the junction is scheduled for August 2022.





Project	Stage	LastMilestone	Next Milestone	т	В	SAV	Comments
Borders Innovation Park	Implement	Start of site works for Phase 1.	Site works for Phase 1 ongoing.	Α	G	1	The building of Phase 1 is continuing, but site works for Phase 2 are still delayed owing to disruption caused by the Covid-19 pandemic. It is now intended that the proposed workshop to revisit the business case for Phases 2 and 3 will take place in May after the lifting of restrictions at the end of April.
Fife Industrial Innovation Investment (Fi3P)	Implement	Acquisition of Fife Inter- change North, Dunfermlin e (Q4 20/21) Flemington Rd, Glenrothes Build Complete (Q4 20/21)	Q4: Planning consent for Lochgelly Site Servicing (delay expected into Q2 21/22) Q1: Fife Interchange North, siteworks commenced	G	G	2	The site acquisition at Fife Interchange North, Dunfermline is now complete. The contract for siteworks has been let and works will commence in June 2021. Flemington Rd, Glenrothes, business units complete and tenant interest is strong. First tenants will take up occupancy during May, and development is approx. two thirds let. Marketing continues to secure tenants for remaining units. Construction continues at Dunnikier Business Park, Kirkcaldy — completion expected Q3 21/22. Marketing underway. The need for further drainage assessment at Lochgelly, required by Scottish Water, is expected to delay planning consent.

Page 7: Integrated Regional Employability and Skills Theme (1/3)



Theme (1	13)						
Project	Stage	Last Milestone	Next Milestone	Т	В	SAV	Comments
IRES Programme	Imple- ment/ Deliver	Positive and well attended IRES board on 11 th May 2021. Benefits Realisation Plan approved at Joint Committee in Sep 2020 stating thematic outcomes for the IRES programme.	Work continues to align project outcomes with overall IRES Benefits Realisation targets, and profile based on Covid impact and available funding.	O	G	3	 IRES Programme Connector is working with Project Leads to further develop monitoring and evaluation, and feed into the overall Benefits Realisation plan framework. IRES board met on 11 May 2021 with presentations on Housing and Construction Infrastructure – Rural Skills Survey, Labour Market Analysis update, Health and Social Care Gateway progress, and Monitoring & Evaluation – all well received. Budget setting work for 21/22 completed.
Integrated Knowledge System	Implem ent/ Deliver	Initial IKS platform demonstration site.	Project plan confirmed and agreement with relevant organisations. Meeting with caseworkers from third sector who use Caselink to discuss IKS and data.	ര	G	3	 Ongoing work with Hanlon on Management Information System (MIS) Development with an early demo site created and ongoing learning of new system and processes. Agreement in place to pilot the IKS system for School Work Experience in Edinburgh. Potential to expand into a larger Young Person Guarantee offer and work across region. Data migration snapshot has been completed to understand the quantities of data on current systems. Work continues with IRES PMO to understand what is being recorded, how and on what system across the IRES provision. Investigation into Personal Data Stores continues with outreach to SG Digital Directorate for link with Scottish Attribute Provider Service and speaking to contact centre systems mangers in LAs. Ongoing conversations with SG on Shared Measurement Framework.
Labour Market Analysis and Evaluation	Deliver	ESES Cross Cutting Skills Research (CCSR) final draft delivered and agreed by IRES LMAE theme group. Development of Climate Emergency and Green Skills Research Brief.	Share findings of CCSR with wider IRES Programme and implement findings in projects. Mini Competition ITT to go live on Public Contract Scotland and consultant to be awarded Monitoring and evaluation of LMI Toolkit is anticipated to begin at the end of May 2021.	O	G	2	 The Labour Market toolkit data and resource update is on-going. The aim is for the publication of the updated toolkit resources to coincide with the monitoring and evaluation plan. This will allow us to capture engagement with the toolkit and to identify additional resources to house within the toolkit. The Regional Intelligence Hub options appraisal paper has been updated to reflect the comments from the wider IRES Project leads. To be presented at Directors Group in early June 2021. The research briefing for the regional Climate Emergency and Green Skills paper has been finalised with procurement to progress to ensure findings coincides with the development of the Regional Growth Framework. LMAE continues to support Workforce Mobility highlighting links between employability opportunities and transport barriers.

T: Timeline; B: Budget; SAV: Strategic Added Value score

Page 8: Integrated Regional Employability and Skills

Page 8: Into Employabil Theme (2/3	lity and	d Regional d Skills		CITY REGION DEAL Edinburgh & South East Scotland			
Project	Stage		Next Milestone	Т	В	SAV	Comments
Integrated Employer Engagement	Imple- ment	IEE Employer fund case studies video circulated. Community Benefits portal development – workshop 1 completed mapping out user journeys for site access. Recruitment & Skills Centre (RSC) promotional film for circulation to developers, LAs to showcase offer.	HCI & IEE partnership proposal - present to JAD Group. Confirm name for Community Benefits (CB) portal and agree stakeholder engagement schedule. M&E framework to be determined with PMO for CB portal. Circulate RSC video. Design framework & identify employers for next Fife Care Academy.	G	G	2	 C19 Jobs continues to be populated with regional vacancies daily with a restructure of the support & info page for easier navigation in preparation for another shift in employment contracts. Recruiting for dedicated employability offer to support delivery of Retail Rapid Response (RRR) programme at Fort Kinnaird RSC. RSC workstream supporting Datakirk with SQA accreditation to increase upskilling opportunities for ethnic & minority client groups. Retail industry showing immediate signs of recovery with increased job numbers but this is to be approached with caution as this is following the trend witnessed in England of a surge of recruitment following 'natural movement' with those looking to move away from Furlough. Ongoing Risk: Covid19 has impacted employers general recruitment practices since business case approval; being addressed and offer adjusted to support businesses and client groups.
Intensive Family Support	Imple- ment/ Deliver	Delivery began in West Lothian and Scottish Borders New Chair appointed to IFSS Project Board. Meeting held to discuss renewal of governance documents to reflect progress. Community of Practice (CoP) meeting held with Family Support Workers and Youth Workers.	Next IFSS Project Board meeting scheduled for September 2021. Group Remit will be updated ahead of this meeting to be discussed with group. Next CoP scheduled for Advice and Employability Workers. Outreach materials will be circulated monthly to each group to shape the discussions to each collaborative. Data will be complied and Social Network survey results from caseworkers and stakeholders will be received.	G	G	2	 West Lothian and Scottish Borders now in direct delivery phase. Fife steering group now in place, joining Midlothian, East Lothian, and Edinburgh. IFSS Contract Officer in attendance at these meetings. CoP development plan for 20-21 underway and will continue to meet once monthly in rotation with various staff IFSS Project Board Remit under review. IFSS website and social media developed and under review from IRES leads via IRES Comms group. All current IFSS caseworkers trained on IFSS Information Management Software. Ongoing support in place. Professional Development programme continues with Systemic practice training underway with Edinburgh and Fife services and 1:2:1 with IFSS Contact Officer looking at IFSS via a whole system approach. Social Network Survey data (managers) being collated, with survey currently open to IFSS Caseworkers and Stakeholders. Concern over COVID-19 pandemic ongoing impact on delivery timescale and progress. Continued building of positive relationships with Managers and Caseworkers across the IFSS.

T: Timeline; B: Budget; SAV: Strategic Added Value score

Page 9: Integrated Regional Employability and Skills Theme (3/3)



Project	Stage	Last Milestone	Next Milestone	Т	В	SAV	Comments
Housing and Construction Infrastructure (HCI) Skills Gateway	Imple- ment	2021 Scholarship application process launched with new website at hciskills.org	Delivery of pre- COP26 engagement activities.	Α	Α	3	 Recruitment for two Entrepreneurial Scotland interns (paid at living wage) underway to support HCl and COP26 activity during summer 2021. Application period continuing at Edinburgh Napier University, Heriot-Watt University and University of Edinburgh for 2021-22 HCl scholarships. FE short courses to resume following reduction in Covid-19 restrictions. Work ongoing to deliver pre-COP26 engagement activities, including Net Zero webinars and IceBox Challenge Glasgow.
Data-Driven Innovation (DDI) Skills Gateway	Imple- ment	Prepare for delivery of year 3 programme of activity. Recruit for Data Education in Colleges (DEC) Project lead. Work with SDS on programme of Live Lessons.	DEC lead to take up post. Implementation plans to be updated to reflect new funding profile. Partnership working opportunities to be further explored.	G	G	2	 Follow up session held with Scottish Government team implementing findings of the Logan Review. Replacement PM now recruited for DEC programme – takes up post 31 May 2021. Team conducting Annual Review of 20 /21 – to produce short film of highlights. Engagement session arranged with Fife Council in first instance to explore opportunities for wider take-up of Data Skills for Work opportunities. Additional funding being used to develop British Sign Language (BSL) vocabulary linked to data and tech activities. Exploring opportunities to embed data literacy across wide range of employability and skills programmes and align with other funding sources. Further Live Lesson session held mid April – good attendance from across the region and beyond.
Workforce Mobility	Imple- ment	IRES Board – Validated Steering Group Recommendations	IRES Board – Baseline Assessment, policy review, pilot projects & next Steps.	G	G	2	 National/regional/local policy review against barrier nearing completion. Workshop held with Steering group on 26th April. Change control approved to utilise budget to support local authorities to submit demand responsive transport bids to the UK Community Renewal Fund. Commit up to £60k for a potential £3M investment in Demand Responsive Transport (DRT) pilots across the region. Procured consultancy support for UK Community Renewal Fund applications. Data gathering, analysis and GIS mapping continues across the regions. Starting to deliver information and outputs. Further data gathering pilot commencing with employers, college and NHS in the Scottish Borders to enhance the demand information out with fixed bus routes that allows informed investment decisions to be made. Bus transport funding pilot to support Kickstart ongoing, information to be passed to all partners across region to see if it can be rolled out further when the Paths for All application process commences in Feb 2022.

T: Timeline; B: Budget; SAV: Strategic Added Value score

Page 10: Transport Theme

Page 10: Tran	nsport T	heme			CITY REGION DEAL Edinburgh & South East Scotland				
Project	Stage	Last Milestone	Next Milestone	Т	В	SAV	Comments		
A720 Sheriffhall (last update provided by Transport Scotland on 26 May 2021)	Define	Consultation on draft orders closed 31 January 2020. Transport Scotland is currently considering the responses.	Ongoing statutory process and drafting of responses to representations.	G	G	1	 Public Transport and Active Travel review report published on the Transport Scotland website in December. Discussions on-going with the City of Edinburgh Council to close out matters. Discussions/meetings now underway to inform objection resolution. Formal objection response drafting substantially complete. Legal advisors appointed for inquiry preparation. Background inquiry evidence preparation underway. Transport Scotland continue to provide quarterly technical and spend updates as part of the City Deal reporting process. 		
West Edinburgh	Define	Permission being sought from SG/TS for drawdown on advance/prepar atory business case costs to be shared proportionately between the funders (TS/CEC)	Agreement of revised Objectives. Delivery of the Strategic Case Report.	G	G	1	£36m of funding identified (£20m from SG to support public transport infrastructure improvements) and £16m from City of Edinburgh Council plus contributions from the private sector and developers (TBC). In 2019, CEC developed a model to further prioritise the measures set out in the 2016 West Edinburgh Transport Appraisal (which amounted to £108m inc. optimism bias), with an emphasis on public transport and active travel prioritisation. Joint Committee have approved the appointment of Jacobs to execute Stage 1 of the project delivery plan. This will include further feasibility of proposals, developing outline designs, refining the current business case and updating the West Edinburgh programme delivery plan accordingly (including financial profiles). Agreement on funding between CEC and Transport Scotland has been agreed and Stage 1a has commenced. Note: CRD partners submitted an application to Transport Scotland's Bus Partnership Fund Application, which cites A8/89 as a key strategic Public Transport corridor, further announcements to follow.		

T: On Time?; B: On Budget?; SAV: Strategic Added Value Score





Project	Stage	Last Milestone	Next Milestone	т	В	SAV	Comments
Dunard Centre	Define	Project taken off pause following agreement to dispose of judicial review against CEC.	Variation to planning application.	A	Α	2	Judicial Review set aside following successful mediation. Concert hall to be redesigned and variation made to planning application in spring 2021, and full business case thereafter.

T: On Time?; B: On Budget?; SAV: Strategic Added Value score

Page 12: Housing Theme



Project	Stage	Last Milestone	Next Milestone		В	SAV	Comments
Affordable housing	Deliver & Define	Analyse Regional SHIP outputs for 20/21	Present regional overview	Α	N/A	2	Regional SHIP to explore collaboration opportunities on 21/22 programme.
Strategic sites	Implement & Define	Site Leads meeting 8 March	Dunfermline OBC – 4 June Joint Committee Site Leads meeting 12 July	A	A	2	Outline Business Cases for sites are at different stages of development. Regular leads meetings now established to explore challenges, innovation and shared learning from business case development.
Innovation & skills	ovation & skills Implement Demonstrator workstream loc		Establish regional workstream looking at standardisation.	A	N/A	3	Demonstrator project will look at standardised housing types, procurement and delivery models to increase offsite manufacturing across the city region.
Infrastructure, funding proposa		Develop proposal for regional infrastructure forum.	Develop infrastructure discussion paper June.		N/A	2	Forum proposal to be developed in line with the recently published Interim Regional Spatial Strategy and emerging Regional Growth Framework ahead of a initial meeting to test appetite of partners and infrastructure providers.
Housing company	Deliver	Homes under construction across various sites.	Ongoing Delivery.		G	1	The City of Edinburgh Council and Scottish Futures Trust will continue to share learning and financial models with partners, to explore regional delivery models.

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